

Summer Financial Assistant Fund: Information & Guidelines.

1. Hardship Application Fund.

Members may apply for financial assistance to deal with situations, which are not claimed by the UHIP Rebate Fund or the Child Care Expense Fund.

You must provide receipts or supporting documents for your claim.

You must include the following components: -

1. A brief written explanation outlining the circumstances of the expenses incurred, including why they were necessary. It is in the interest of the applicant to wherever possible provide receipts.
2. Eligible expenses may include emergency expenses resulting from theft, fire, or similar unexpected events (e.g. travel due to sudden death in the family, sudden illness and hospitalization etc.).
3. They may also include one-time expenses and documented short-falls or balances incurred in costs including vision, dental or health care which are not covered by the dental and health plan of the Graduate Students' Union.
4. A written budget demonstrating the need for assistance funds. Normally, this budget will be a breakdown of monthly income and expenses. Items on the budget will reflect **REGULAR** living expenses/bills, and may include expense categories such as:
 - Monthly Rent/Mortgage payments
 - Education (Tuition, Text Books, etc.)
 - Transportation (TTC, Gas, car maintenance etc.)
 - Food/Clothing
 - Entertainment
 - Credit Card/Loan Payments
 - Hydro
 - Water
 - Heating
 - Phone
 - Cable& Internet
 - Childcare (Baby-sitting, Extra-curricular activities, etc.)
 - Other expenses (e.g. recurring prescription medication not fully covered by insurance, out of pocket (non-insurance covered) dental and eye care etc.)

2. Child Care Expense Fund

In order to apply for money from the Child Care Expense Fund you must provide proof of expenses which would be considered eligible under the **Canada Revenue Guidelines**. Information can be found at <http://www.cra-arc.gc.ca/tx/ndvds/tpcs/ncm-tx/rtrn/cmpltng/ddctns/Ins206-236/214/menu-eng.html>

Further, this **proof must be provided with your original application**. We will NOT be asking you to provide proof if you fail to provide it originally

Eligible expenses will only include the following types of expenses:

- caregivers providing child care services;
- day nursery schools and daycare centres;
- educational institutions, for the part of the fees that relate to child care services (you cannot claim the part of the fees that relate to education costs, such as tuition fees of a regular program or a sports study program)
- day camps and day sports schools where the primary goal of the camp is to care for children (an institution offering a sports study program is not a sports school); or
- boarding schools, overnight sports schools, or camps where lodging is involved

The child must have been living with you during the period September 1 2016 to April 30 2017. An **eligible child** is:

- Under 16 years of age at some point during the period or was dependent on you due to mental or physical infirmities
- Your child or your spouse's or common-law partner's child; **or**
- a child who was dependent on you or your spouse or common-law partner, and whose net income in 2016 was \$11,138 or less.

If you paid for child care services provided by an individual, the individual cannot be:

- the child's father or mother;
- a person under 18 years of age who is **related to you**.

A person is **related to you** if he or she is connected to you by a blood relationship, marriage or common-law partnership, or adoption. For example, your brother, sister, brother-in-law, sister-in-law, and your or your spouse's or common-law partner's child are related to you. However, your niece, nephew, aunt, and uncle are not.

You **cannot** claim payments for medical or hospital care, clothing, or transportation costs.

Also, you **cannot** claim fees paid for leisure or recreational activities, such as tennis lessons or the annual registration fees paid for Scouts.

3. UHIP Rebate Fund

In order to apply for a UHIP rebate you must be registered at OISE as an **International Student**.

You must provide, **with your application**, a copy of your UHIP Card for the 2016/2017 Academic year.

This year, the premiums were \$648 for individuals and an additional \$648 for a dependent or a maximum of \$1, 296.00 for a family.

This year we will consider providing a greater rebate for those members who had to pay premiums for dependents. Accordingly, you must provide **proof of payment for additional dependents**.

The amount of money you will receive as a partial rebate for your UHIP fees will depend on the total amount of applicants and the number of single or family premiums paid.